

# **NUTRITION PROGRAM ADVISORY COUNCIL**

**Wednesday, February 11, 2015**

Phillip Gohr called the Nutrition Program Advisory Council meeting to order at 8:31 a.m.

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## **Roll Call**

Jan Duffy, Phillip Gohr, William Hoekstra, MaryAnn Miller, Wayne Schmitz

## **Also Present**

Sheila Drays, Amanda Higgins, Stephanie Levenhagen, Melanie Macdonald, Jackie Wendlandt

## **Absent**

Clem Hoelzel

## **Action on Minutes of the December 10, 2014, meeting**

MaryAnn Miller motioned and Wayne Schmitz seconded to approve the minutes of the December 10, 2014, Nutrition Program Advisory Council. The motion carried.

## **Public Forum**

None

## **Yearly On-site Review of each Dining Center Designation**

Stephanie Levenhagen reviewed the *Dining Center Assignments for 2015* handout provided to members of the Nutrition Program Advisory Council. Stephanie said that the on-site reviews need to be completed before the end of December, 2015. Phillip Gohr noted the following location assignments:

- Bay Shore Dining Center – MaryAnn Miller
- Beaver Dam Dining Center – Wayne Schmitz
- Fox Lake Dining Center – William Hoekstra
- Lomira Dining Center – Phillip Gohr
- Mayville Dining Center – Phillip Gohr
- Randolph Dining Center – William Hoekstra
- Watertown Dining Center – Jan Duffy

Assignment of Horicon, Hustisford, and Lowell Dining Centers was tabled until the April meeting.

## **Senior Farmers' Market Program Distribution**

Stephanie reviewed the *Wisconsin Senior Farmers' Market Nutrition Program Issuance and Redemption Report* handout provided to members of the Nutrition Program Advisory Council. Discussion followed.

## **Action: Review, discuss, and make a recommendation for the 2015 Suggested Donation amount**

Stephanie said that currently the suggested donation amount per meal is \$3.70 and that since the cost has increased in 2015, consideration should be given to increase the suggested donation. Based on their recommendations, she will notify participants and dining centers to post a revised notice which includes the full cost of each meal and the suggested donation. MaryAnn Miller motioned and William Hoekstra seconded to make a recommendation for the 2015 suggested donation amount to increase to \$3.99 per meal. The motion carried.

## **Program Report and Program Statistics**

Stephanie reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2014 Donation and Participant Averages* handouts provided for members of the Nutrition Program Advisory

Council. A Dining Center Manager is retiring in April and Stephanie has requested that the two day per week position for Lomira be refilled. Discussion followed.

### **Dining Center Reports**

There were no dining center reports.

### **Next Meeting**

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, April 8, 2015**, at **8:30 a.m.** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

### **Adjournment**

William Hoekstra motioned and MaryAnn Miller seconded to adjourn this meeting of the Nutrition Program Advisory Council at 9:12 a.m. The motion carried.

Respectfully Submitted,



MaryAnn Miller, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*